

**FORM NO. 3**

[See RULE 12(1)(b)(iii) of Income-tax Rules, 1962]

**RETURN OF INCOME****SARAL ITS-3**

(For Non-Corporate assessee not claiming exemption u/s 11 and not having income from business or profession) Please follow instructions and fill in relevant schedules. PAN must be quoted. Use block letters only.					<b>ACKNOWLEDGEMENT</b>  For Office use only  Receipt No. _____ Date _____  Seal and Signature of Receiving Official _____				
<b>1. PERMANENT ACCOUNT NUMBER</b> _____ (If not applied for or not allotted, enclose Form 49A)									
<b>2. NAME</b> (Last name/Surname, First name, Middle name in that order) _____ _____ _____									
<b>3. ADDRESS FOR COMMUNICATION</b> A. RESIDENCE _____ or B. OFFICE _____ (Flat No./Door/House No., Premises, Road, Locality/Village, Town/ District, State/Union Territory in that Order)					<b>8. WARD/CIRCLE/SPL. RANGE</b> _____				
					<b>9. If there is change in jurisdiction, state old Ward/Circle/ Special range</b> _____				
					<b>10. ASSESSMENT YEAR</b> _____ <b>11. RESIDENTIAL STATUS*</b> _____				
PIN _____ TELEPHONE _____					<b>12. U/S 139/142/148</b> _____				
FAX, IF ANY _____ <b>4. SEX (M/F)</b> _____					<b>13. Whether original</b> _____ or revised _____ Return ? _____				
<b>5. DATE OF BIRTH (DD-MM-YYYY)</b> _____ <b>6. STATUS*</b> _____					If revised, Receipt No. _____ and date of filing original Return _____				
<b>7. IS THERE ANY CHANGE IN ADDRESS ?</b> Yes _____ No _____ . If yes, whether A. Residence _____ or B. Office _____					<b>14. IS THIS YOUR FIRST RETURN ?</b> Yes _____ No _____				
<b>COMPUTATION OF TOTAL INCOME (in Rs.)</b>					<b>STATEMENT OF TAXES (in Rs.)</b>				
<b>15. Salaries</b> (Sch.) (SCH F-1A) 701 _____ <b>16. Income from house property</b> (SCH F-1B) 702 _____ <b>17. Capital gains :</b> a. Short-term (SCH F-1C(i)) 704 _____ b. Long-term (SCH F-1C(ii)) 705 _____ <b>18. Income from other sources</b> (SCH F-1D) 706 _____ <b>19. Brought forward loss set off</b> (SCH F-3) 715 _____  <b>20. Gross total income</b> (SCH F-4) 746 _____ <b>21. Deductions under Ch-VI-A</b> (SCH F-5) 747 _____ <b>22. Total income</b> (SCH F-7) 760 _____ in words _____  <b>23. Net agricultural income</b> (SCH F-8) 762 _____ <b>24. Income claimed exempt</b> (SCH H-10) 125 _____					<b>25. Tax on total income</b> (Sch.) (SCH G-2) 810 _____ <b>26. Rebate u/s 88/88B/88C</b> (SCH G-3) 820 _____ <b>27. Surcharge</b> (SCH G-6) 828 _____ <b>28. Tax payable</b> (SCH G-7) 832 _____ <b>29. Relief u/s 89/90/91</b> (SCH G-8) 837 _____ <b>30. Balance tax payable</b> (SCH G-9) 841 _____ <b>31. Tax deducted / collected at source</b> (SCH G-13B) 873 _____ <b>32. Advanced tax paid</b> (SCH G-13A) 862 _____ <b>33. Interest payable u/s 234A/234B/234C</b> (SCH G-10) 851 _____ <b>34. Self-assessment tax</b> (SCH G-13C) 875 _____ <b>35. Tax and interest payable</b> (SCH G-15) 893 _____ <b>36. Refund due, if any</b> (SCH G-16) 895 _____				
<b>37. DETAILS OF BANK ACCOUNT(S)/CREDIT CARD AND OTHER PARTICULARS AS PER SCHEDULE-H</b> _____ _____									
<b>38. NO. OF DOCUMENTS/STATEMENTS ATTACHED</b>									
Description		In Figures		In Words		Description		In Figures	
a. Form 16						c. Challans			
b. TDS Certificates						d. Others			

**Verification\*\***

I, \_\_\_\_\_ (full name in block letters), son/daughter of \_\_\_\_\_ solemnly declare that to the best of my knowledge and belief, the information given in this return and the schedules and statements accompanying it is correct and complete, and that the amount of total income and other particulars shown therein are truly stated and are in accordance with the provisions of the Income-tax Act, 1961, in respect of income chargeable to income-tax for the previous year relevant to the assessment year

I further declare that I am making this return in my capacity as \_\_\_\_\_ and I am also competent to make this return and verify it.

Date :

Place :

Assessee's Signature

\* Fill in code as mentioned in instructions

\*\*Any person making a false statement in the return or the accompanying schedules or statements shall be liable to be prosecuted under section 277 of the Income-tax Act, 1961 and on conviction be punishable under that section with rigorous imprisonment and with fine.

# SCHEDULE A. SALARIES

In case of more than one employment, please state the aggregate of salary, etc., against the relevant items.

Whether in the employment of Government ?

Yes

☐

No

☐

Name of the Employer


Address of the Employer


Amount

Cod  
e

Amount

1. Salary (including all allowances)

201

2. Less : Allowances exempt u/s 10

(a) House Rent Allowance as per Rules


(b)

(c)

(d)

(e)

(f)

(g)

(h)

(i)

(j)

(k)

3. Total of 2 above

202

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4. Balance (1-3)

203

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5. Add : Value of perquisite(s), and/or profits in lieu of salary (See S. 17)

(a) Rent free accommodation as per Rules


(b) Conveyance per Rules

(c)

(d)

(e)

(f)

(g)

(h)

(i)

(j)

6. Total of 5 above

204

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7. Total (4 + 6)

205

8. Less : Deductions claimed u/s 16

(a) Standard deduction [S 16(i)]

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206

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(b)

(c)

(d)


[illegible][illegible][illegible]

4.	Built-up area (in sq. mtr.) 304	Area of land appurtenant (in square metre) 305	Annual lettable value 306

[illegible]

- (e)  
(f)  
(g)  
(h)  
(i)  
(j)  
(k)

<b>10.</b> Total of 9 above	325
<b>11.</b> Balance (8-10)	330
<b>12.</b> Unrealised rent received in the year (u/s 25A)	331
<b>13. (a)</b> Amount of arrears of rent received in the year u/s 25B	332
<b>(b)</b> Less : Deduction admissible u/s 25B (¼th of arrear rent received)	333
<b>14.</b> Income chargeable under section 25B [13(a) - 13(b)]	340
<b>15.</b> Balance (11 + 12 + 14)	341
<b>16.</b> Total of 15 (in case of more than one property, give total of all sheets)	350
<b>17.</b> Income chargeable under the head "Income from house property" (16)	399


### SCHEDULE C. CAPITAL GAINS

Separate sheets may be used and attached to the return in case of more than one short term/long term asset. The aggregate figure may be shown against item No. 14 indexed cost of acquisition and improvement, wherever considered necessary may be shown against item No. 7.

	A. Short-term Asset (in case of more than one asset only)	Sheet No.	B. Long-term Asset 602
<b>1.</b> Number of sheets 601			
<b>2.</b> Particulars of asset transferred	603	653	
<b>3.</b> Date of Acquisition (DD-MM-YYYY)	604	654	
<b>4.</b> Date of transfer (DD-MM-YYYY)	605	655	
<b>5.</b> Mode of transfer	606	656	
<b>6.</b> Full value of consideration	607	657	
<b>7.</b> Deductions u/s 48			
(i) cost of acquisition	609	659	
(ii) cost of improvement	610	660	
(iii) expenditure on transfer	611	661	
<b>8.</b> Total of 7 above	615	665	
<b>9.</b> Balance (6-8)	616	666	
<b>10.</b> Exemption u/s			

54	621																		
54B	622																		
54D	623																		
54G	624																		

54		667																	
54B		668																	
54D		669																	
54E A		670																	
54E B		671																	
54E C		672																	
54F		673																	
54G		674																	

<b>11.</b> Balance (9 – 10)	630	680
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[illegible][illegible]

14. Total of 13 (in case of more than one short/ long term asset, give total of all sheets)

692

	Nature of asset	Date of transfer	Amount/Value	Relevant clause of section 47

## B. Long Term (14) 699

	Upto 15/6	16/6 to 15/9	16/9 to 15/12	16/12 to 15/3	16/3 to 31/3
	Rs.	Rs.	Rs.	Rs.	Rs.
Short-term					
Long-term					

Code	Amount	Code	Amount
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(a) Dividends [other than those claimed exempt u/s 10(33)]	460
(b) Interest	461
(c) Rental income from machinery, plants, buildings, etc.	462
(d) Others	464

470

(b)  
(c)  
(d)  
(e)  
(f)  
(g)  
(h)  
(i)  
(j)  
(k)

471

5. Balance [2 - 4]	473
6. (a) Income from owning and maintaining race horses	474
(b) Deductions u/s 57	475
7. Balance income from owning and maintaining race horse(s) [6(a) - 6(b)]	476
8. Winnings from lotteries, crossword puzzles, races etc. (see sec. 115BB)	477
9. Income chargeable under the head "Income from other sources" (5 + 7 + 8)	499

\* Indicate the gross amount against sub-items (a) to (d).

#### SCHEDULE E.1. STATEMENT OF SET-OFF OF CURRENT YEAR'S LOSS UNDER SECTION 71

Fill in this sub-part only if there is loss from any of the following sources for set-off against income from any other source; else, write N.A.

Amount of loss arising from house property [see item B-17] Rs.

Amount of loss from other sources (excluding loss from race horses) Rs.

[see item D-9]

S. No.	Head/Source of income	Income of current year†	House property loss of the current year set off*	Other sources loss (other than loss from owning race horses) of the current year set off*	Current year's income remaining after set-off*
		(i)	(ii)	(iii)	(iv)
1.	Salaries				
2.	House Property				
3.	Short-term capital gain				
4.	Long-term capital gain				
5.	Other sources (including profit from owning race horses)				

†Under column (i), write only the positive incomes from the heads/sources of income mentioned in rows (1) to (5).

\* Under columns (ii), (iii) and (iv) write the appropriate amount of loss against the head/source of income with which it is set-off

#### SCHEDULE E.2. SET-OFF OF UNABSORBED LOSSES AND ALLOWANCES BROUGHT FORWARD FROM PRECEDING ASSESSMENT YEARS AND CARRIED FORWARD

S. No.		8 <sup>th</sup>	7th	6th	5th	4th	3rd
1.	Assessment year						
2.	Date on which return filed						
3.	House Property loss						
4.	Loss under "capital gains"						
5.	Loss from owning race horses						

S. No.		2nd	1st	Total amount brought forward	Amount set off against current year's income	Amount c/f including current year's unabsorbed loss
1.	Assessment year					
2.	Date on which return filed					
3.	House Property loss					
4.	Loss under "capital gains"					
5.	Loss from owning race horses					

## SCHEDULE F. STATEMENT OF TOTAL INCOME

	Code	Amount (Rs.)
1. A. Salaries (Sch. A 10 or E.1.1.iv)	701	
B. Income from house property (Sch. B 17 or E.1.2.iv)	702	
C. Capital gains		
(i) Short-term (Sch. C 16A or E.1.3.iv)	704	
(ii) Long-term (Sch. C 16B or E.1.4.iv)	705	
D. Income from other sources (Sch. D 9 or E.1.5.iv)	706	
2. Total (A to D)	708	

**3. Less : Brought forward unabsorbed losses from earlier years\***

As per Schedule E.2 3 : 4 :

	5	Total	715
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4. Gross Total Income (2-3)	746
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**5. Deductions under Chapter VI-A (wherever admissible)**

Section	Code*	Gross Amount (Rs.)	Qualifying Amount (Rs.)	Deductible Amount (Rs.)	Certificates attached
		1	2	3	4

[illegible][illegible][illegible][illegible]

**9. Income included in Schedules A to D arising to spouse/minor child/son's wife or any other person or association of persons**

764

Name and relationship of such person

766

**10.** Income included in Schedules A to D which is chargeable to tax at special Rates\*

Nature of income Taxable to tax at special rates	Section under which chargeable	Amount of Income	Rate of tax applicable	Amount of tax (Rs.)

[illegible][illegible]

SCHEDULE - G. STATEMENT OF TAXES

	Code	Amount		Code	Amount
<b>1. Tax on total income</b>					
(a) At special rates	801				
(b) At normal rates	802				
<b>2. Tax on total income [1 (a) + 1 (b)]</b>				810	

**3. Rebate under sections 88, 88B and 88C :**





## SCHEDULE H. GENERAL INFORMATION

1. Is there any change in your name?

If yes, please furnish your old  
Name

New name (Please attach documentary proof)

Shri  Smt.  Kumari

(Please expand initials)

Last Name/Surname

First Name

Middle Name

[illegible]

**2. In case of change in address, please furnish new address (tick) :**

A. Residence ☐ or B. Office ☐

Flat/Door/Block No.

[illegible]

Name of Premises/Building/Village

[illegible]

Road/Street/Lane/Post Office

[illegible]

Area/Locality/Taluka/Sub-Division

[illegible]

Town/City/District

[illegible]

State/Union Territory

[illegible]

Pin

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**3. Particulars of bank account(s) starting with the account to which refund if any, is to be credited**

Name of the Bank	Address of Bank Branch	Branch Code	Account Number

4. Particulars of credit card, if any

Name of credit card held	Issued by

**5. Investments, if any, in immovable properties during the year :**

Details of property/investment	Date/Period of Investment	Amount in Rs.	Source

**6. Investments, if any, in excess of Rs. 1,00,000 in movable assets during the year :**

Nature of asset/investment	Date of investment	Amount in Rs.	Source

## 7. Details of expenditure on education of children

S. No.	Name of the Child	Class and Institution where studying	Expenditure during the year
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**8. Details of vehicles owned by self/dependent family members**

S. No.	Name of the owner	Make & Model with registration No.	Year of purchase

**9. Other expenditure/outgoings, if any, in excess of Rs. 50,000 during the year**

Nature of expenditure/outgoings	Date of Expenditure	Amount in Rs.	Source

**10. Income claimed exempt :**

Nature of Income	Amount in Rs.	Reasons for claim

**11. Foreign travel undertaken during the year by self/dependents**

S. No.	Name	Relationship	Passport No.	Countries visited	Duration of tour	Expenditure incurred

**12. Have you claimed any double taxation relief**

- |   |     |    |
|---|-----|----|
| (i) under agreement with any country                        | Yes | No |
| (ii) in respect of a country with which no agreement exists | Yes | No |
| If yes, Name of the country                                 |     |    |

**13. Are you assessed to wealth-tax** Yes No  
(If yes, the wealth-tax return should be filed along with this return)

**14. Are you an NRI in whose case any part of income is to be taxed under Chapter XIIA** Yes No  
(If yes, please file the details on a separate sheet)